



LUDWIG-
MAXIMILIANS-
UNIVERSITÄT
MÜNCHEN

PRÜFUNGS-AUSSCHUSS
MASTERSTUDIENGANG BIOLOGIE
VORSITZENDER: PROF. DR. JÜRGEN SOLL



Important Information on the Master Thesis

- The writing time of the master thesis is **14 (2-term Master) or 26 weeks (4-term Master)**, starting on **Mondays (except holidays)**.
- The thesis has to be written in the field of biology in German or English. It has to be prefaced with a summary in the other language.
- Extent: 30 to 60 pages at most.
- The title has to be in the language of the thesis.
- The subject can be changed only once and only within two weeks after the beginning.
- The working time **cannot be extended**.
- Before starting out on your master thesis you have to **register** it at the **examination office**.
- The disputation has to take place before March 30th (WS) or September 30th (SS).

If a master thesis is to be written at an institution **outside the faculty** you have to get the approval of the chairperson of the examination committee.

In this case, the following papers have to be submitted to the examination office:

- A formless application stating the reasons why you want to write the thesis outside the LMU/faculty
 - Written confirmation of an authorized examiner of the faculty that he or she agrees with the writing of the master thesis at an institution outside the LMU/faculty and is willing to undertake the evaluation of the thesis.
 - Project outline with timetable signed by the habilitated supervisor at the institution outside the LMU/faculty.
- One single printed copy of the master thesis has to be submitted to the examination office on the due date.
 - The thesis has to be bound. Spiral binding is not allowed.
 - As a last page you have to attach the form **„Angaben zur Masterarbeit“** signed by the internal supervisor (Please note that you have to get this signature in time before the submission at the examination office) as well as the signed **declaration**, that the thesis was written independently and no other than the mentioned sources and means have been applied.
 - The student hands one copy of the master thesis over to the internal supervisor and, in the case of an external master thesis, one additional copy to the authorized examiner of the faculty undertaking the evaluation.
 - In the case of delivery exceeding the time limit, the thesis will be marked „not sufficient“.
 - If a master thesis is marked worse than „sufficient“ (4,0), it can be repeated one time at the next possible date. A returning of the subject of the master thesis within the above mentioned time frame however is only possible if the student has not already taken advantage of this possibility at his first attempt.

Good luck!